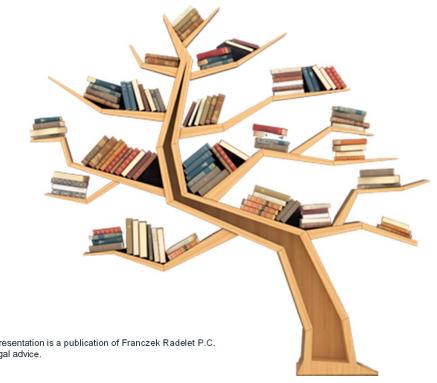
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ATTORNEYS & COUNSELORS

Implementing Senate Bill 100: Stories from the Front

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Implementing the criteria in real life

What are the challenges?

What are the trends?

What are the successes?

Continuing presence in chool would pose a afety threat or disruption

Reasonable steps to address those problems and minimize the length of uspension

Other interventions have een exhausted 4-10 days)

Provide available and ppropriate support ervices (5-10 days)

Reintegration plan

Appeals and the Board lecision

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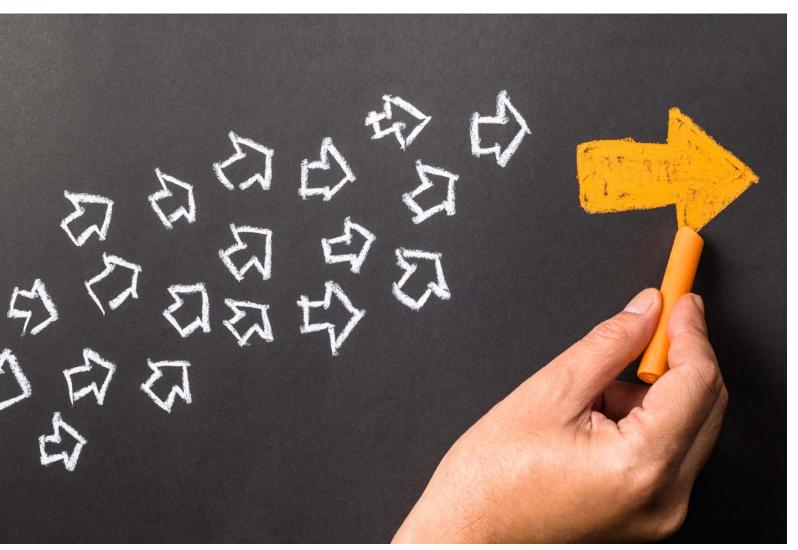


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Vhat's next?

Internal Form for Out of School Discipline

1.	Student Name:						
2.	Student Class/Grade:						
3.	Student ID#:						
4.	Date and description of the incident:						
5.	Policy or Code of Conduct costion(c) violated						
Э.	Policy or Code of Conduct section(s) violated:						
6.							
	Administrator interviewing student:Student response:						
7.	Date and means of parental notification:						
•	Administrator:						
							
8.	Number of suspension days:						
	Student may return on:						
9.	The student's continuing presence in school wo	uld:					
	1-3 days	>3 days					
	☐ Pose a threat to school safety	☐ Pose a threat to the safety of other students, staff, or members of the school community					
	☐ Disrupt other students' learning	☐ Substantially disrupt, impede, or interfere with					
	opportunities	the operation of the school					
	[
	Explain:						

10.	What steps have been taken to resolve such threats or minimize such disruptions and minimize the length of the suspension?			
	FOR SUSPENSIONS >3 DAYS			
11.	Other appropriate and available behavioral and disciplinary interventions must be exhausted. List prior interventions.			
	FOR SUSPENSIONS >4 DAYS			
12.	Identify any available and appropriate support services for the student during the suspension.			
L	FOR ALL SUSPENSIONS			
13.	Plan for reintegration:			

[School / District Letterhead]

Suspension Notice Letter 1-3 days

Date					
Parent Name and Address					
Dear:					
This letter is to notify you that your child, (name), has been suspended from school for (#) days (insert specific dates). The reason for the suspension is that on (date), (specifically describe the student's misconduct). This behavior is a violation of (identify code of conduct provision violated).					
District personnel have determined that the student's continuing presence in school poses a threat to school safety and/or would disrupt other students' learning opportunities. Specifically, (describe why the student's continuing presence poses a safety threat or would be a disruption; e.g. student's pattern of behavior, the egregious nature of the conduct, student statements regarding remorse versus impudence, need for time to develop safety plan). District personnel have taken the following steps to resolve such threats or minimize such disruptions and minimize the length of the suspension: (identify steps taken; e.g. separate fighting students, student conference, behavior contract).					
During the period a student is suspended, he/she is not permitted to attend or participate in any school activity or be on school premises at any time, except when attending a scheduled conference regarding the suspension.					
Upon returning to school, your child will be given an opportunity to make up work missed during the suspension for equivalent academic credit. You and your child will also be required to meet with a building administrator to discuss behavior expectations for the future and the implementation of supports and/or services that may be necessary for your child. Please contact me to set up this meeting.					
In the event that you feel this suspension is not justified, you may request a review of the action by the School Board. Your request for review must be made in writing to the Superintendent. A hearing officer will be appointed to hear the matter.					
If you have any questions or concerns, please contact me directly.					
Sincerely,					
Administrator					
cc: Superintendent					

[School / District Letterhead]

Suspension Notice Letter 4-10 days

Date		
Parent Name and Address		
Dear:		

This letter is to notify you that your child, (name), has been suspended from school for (#) days (insert specific dates). The reason for the suspension is that on (date), (specifically describe the student's misconduct). This behavior is a violation of (identify code of conduct provision violated).

District personnel have determined that the student's continuing presence in school poses a threat to the safety of other students, staff, or members of the school community and/or would substantially disrupt, impede, or interfere with the operation of the school. Specifically, (describe why the student's continuing presence poses a safety threat or would be a substantial disruption; e.g. student's pattern of behavior, the egregious nature of the conduct, student statements regarding remorse versus impudence, need for time to develop safety plan). District personnel have taken the following steps to resolve such threats or minimize such disruptions and minimize the length of the suspension: (identify steps taken; e.g. separate fighting students, student conference, behavior contract).

District personnel have determined that other appropriate and available behavioral and disciplinary interventions have been exhausted and that this suspension is appropriate under the circumstances. Specifically, (describe prior interventions attempted or reason other interventions are not appropriate; e.g. student and/or parent conference, behavior plan or contract, detention, in-school suspension, social skills instruction, check-in check-out, social work group, alcohol/drug education, bullying prevention instruction).

[For suspensions >4 days.] The following supports are available to your student during his/her suspension: (describe available support services; e.g. tutoring to facilitate make-up work, social work, referrals to outside resources).

During the period a student is suspended, he/she is not permitted to attend or participate in any school activity or be on school premises at any time, except when attending a scheduled conference regarding the suspension.

Upon returning to school, your child will be given an opportunity to make up work missed during the suspension for equivalent academic credit. You and your child will also be required to meet with a building administrator to discuss behavior expectations for the future and the implementation of supports and/or services that may be necessary for your child. Please contact me to set up this meeting.

In the event that you feel this suspension is not justified, you may request a review of the action by the School Board. Your request for review must be made in writing to the Superintendent. A hearing officer will be appointed to hear the matter.

If you have any questions or concerns, please contact me directly.

Sincerely,

Administrator

cc: Superintendent

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Required Findings for Out-of-School Disciplinary Actions Under Senate Bill 100

	1-3 Days	4 Days	5-10 Days	Expulsion
Student's effect on	The board or its designee must	School officials must find that	School officials must find that	School officials must find that
the school	find that the student's	the student's continuing	the student's continuing	the student's continuing
environment if not	continuing presence in school	presence in school poses a	presence in school poses a	presence in school poses a
removed	poses a threat to school safety	threat to the safety of other	threat to the safety of other	threat to the safety of other
	or a disruption to other	students, staff, or members of	students, staff, or members of	students, staff, or members of
	students' learning	the school community or	the school community or	the school community or
	opportunities.	would substantially disrupt,	would substantially disrupt,	would substantially disrupt,
		impede, or interfere with the	impede, or interfere with the	impede, or interfere with the
		operation of the school.	operation of the school.	operation of the school.
School officials'	School officials must take all			
actions related to	reasonable steps to resolve			
the student's effect	such threats, address such			
on the school	disruptions, and minimize the			
environment	length of the suspension.			
Prior interventions	Not required.	School officials must	School officials must	School officials must
attempted		determine that other	determine that other	determine that other
		appropriate and available	appropriate and available	appropriate and available
		behavioral and disciplinary	behavioral and disciplinary	behavioral and disciplinary
		interventions have been	interventions have been	interventions have been
		exhausted.	exhausted.	exhausted.
Support services	Not required.	Not required.	If available, school officials	The board may refer students
during exclusion			must provide the student	who are expelled to
			appropriate support services	appropriate and available
			during the suspension.	support services.
Additional	Not required.	Not required.	Not required.	The school board must give
findings				specific reasons why removing
				the student from the school is
				in the best interests of the
				school and provide a rationale
				for the duration of the
0. 11.		TO 1 1		expulsion.
Student's return to	The school must create a plan			
school	to facilitate the student's			
	return to school.	return to school.	return to school.	return to school.