

FRANCZEKRADELET

ATTORNEYS & COUNSELORS

# Implementing Senate Bill 100: Stories from the Front

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Year One of SB 100

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2

Implementing the criteria in  
real life

What are the challenges?

What are the trends?

What are the successes?

# Implementing SB100

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3

Continuing presence in  
school would pose a  
safety threat or disruption

# Implementing SB100

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4

Reasonable steps to  
address those problems  
and minimize the length of  
suspension

# Complementing SB100

Other interventions have  
been exhausted  
(4-10 days)

# Implementing SB100

Provide available and appropriate support services (5-10 days)

# Implementing SB100

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7

## Reintegration plan

# Implementing SB100

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8

## Appeals and the Board Decision



# challenges



rends



# uccesses

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11



# Crystal Ball

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12

## What's next?

**Internal Form for Out of School Discipline**

1. Student Name: \_\_\_\_\_

2. Student Class/Grade: \_\_\_\_\_

3. Student ID#: \_\_\_\_\_

4. Date and description of the incident:

5. Policy or Code of Conduct section(s) violated: \_\_\_\_\_

6. Student must be given an opportunity to respond to the allegations.

Administrator interviewing student: \_\_\_\_\_

Student response:

7. Date and means of parental notification: \_\_\_\_\_

Administrator: \_\_\_\_\_

8. Number of suspension days: \_\_\_\_\_

Student may return on: \_\_\_\_\_

9. The student's continuing presence in school would:

1-3 days	>3 days
<input type="checkbox"/> Pose a threat to school safety	<input type="checkbox"/> Pose a threat to the safety of other students, staff, or members of the school community
<input type="checkbox"/> Disrupt other students' learning opportunities	<input type="checkbox"/> Substantially disrupt, impede, or interfere with the operation of the school

Explain:

10. What steps have been taken to resolve such threats or minimize such disruptions and minimize the length of the suspension?

**FOR SUSPENSIONS >3 DAYS**

11. Other appropriate and available behavioral and disciplinary interventions must be exhausted. List prior interventions.

**FOR SUSPENSIONS >4 DAYS**

12. Identify any available and appropriate support services for the student during the suspension.

**FOR ALL SUSPENSIONS**

13. Plan for reintegration:

**[School / District Letterhead]**  
Suspension Notice Letter 1-3 days

Date

Parent Name and Address

Dear \_\_\_\_\_:

This letter is to notify you that your child, (*name*), has been suspended from school for (#) days (*insert specific dates*). The reason for the suspension is that on (*date*), (*specifically describe the student's misconduct*). This behavior is a violation of (*identify code of conduct provision violated*).

District personnel have determined that the student's continuing presence in school poses a threat to school safety and/or would disrupt other students' learning opportunities. Specifically, (*describe why the student's continuing presence poses a safety threat or would be a disruption; e.g. student's pattern of behavior, the egregious nature of the conduct, student statements regarding remorse versus impudence, need for time to develop safety plan*). District personnel have taken the following steps to resolve such threats or minimize such disruptions and minimize the length of the suspension: (*identify steps taken; e.g. separate fighting students, student conference, behavior contract*).

During the period a student is suspended, he/she is not permitted to attend or participate in any school activity or be on school premises at any time, except when attending a scheduled conference regarding the suspension.

Upon returning to school, your child will be given an opportunity to make up work missed during the suspension for equivalent academic credit. You and your child will also be required to meet with a building administrator to discuss behavior expectations for the future and the implementation of supports and/or services that may be necessary for your child. Please contact me to set up this meeting.

In the event that you feel this suspension is not justified, you may request a review of the action by the School Board. Your request for review must be made in writing to the Superintendent. A hearing officer will be appointed to hear the matter.

If you have any questions or concerns, please contact me directly.

Sincerely,

Administrator

cc: Superintendent

**[School / District Letterhead]**  
Suspension Notice Letter 4-10 days

Date

Parent Name and Address

Dear \_\_\_\_\_:

This letter is to notify you that your child, (*name*), has been suspended from school for (#) days (*insert specific dates*). The reason for the suspension is that on (*date*), (*specifically describe the student's misconduct*). This behavior is a violation of (*identify code of conduct provision violated*).

District personnel have determined that the student's continuing presence in school poses a threat to the safety of other students, staff, or members of the school community and/or would substantially disrupt, impede, or interfere with the operation of the school. Specifically, (*describe why the student's continuing presence poses a safety threat or would be a substantial disruption; e.g. student's pattern of behavior, the egregious nature of the conduct, student statements regarding remorse versus impudence, need for time to develop safety plan*). District personnel have taken the following steps to resolve such threats or minimize such disruptions and minimize the length of the suspension: (*identify steps taken; e.g. separate fighting students, student conference, behavior contract*).

District personnel have determined that other appropriate and available behavioral and disciplinary interventions have been exhausted and that this suspension is appropriate under the circumstances. Specifically, (*describe prior interventions attempted or reason other interventions are not appropriate; e.g. student and/or parent conference, behavior plan or contract, detention, in-school suspension, social skills instruction, check-in check-out, social work group, alcohol/drug education, bullying prevention instruction*).

**[For suspensions >4 days.]** The following supports are available to your student during his/her suspension: (*describe available support services; e.g. tutoring to facilitate make-up work, social work, referrals to outside resources* ).

During the period a student is suspended, he/she is not permitted to attend or participate in any school activity or be on school premises at any time, except when attending a scheduled conference regarding the suspension.

Upon returning to school, your child will be given an opportunity to make up work missed during the suspension for equivalent academic credit. You and your child will also be required to meet with a building administrator to discuss behavior expectations for the future and the implementation of supports and/or services that may be necessary for your child. Please contact me to set up this meeting.

In the event that you feel this suspension is not justified, you may request a review of the action by the School Board. Your request for review must be made in writing to the Superintendent. A hearing officer will be appointed to hear the matter.

If you have any questions or concerns, please contact me directly.



Sincerely,

Administrator

cc: Superintendent

## Required Findings for Out-of-School Disciplinary Actions Under Senate Bill 100

	1-3 Days	4 Days	5-10 Days	Expulsion
Student's effect on the school environment if not removed	The board or its designee must find that the student's continuing presence in school poses a threat to school safety or a disruption to other students' learning opportunities.	School officials must find that the student's continuing presence in school poses a threat to the safety of other students, staff, or members of the school community or would substantially disrupt, impede, or interfere with the operation of the school.	School officials must find that the student's continuing presence in school poses a threat to the safety of other students, staff, or members of the school community or would substantially disrupt, impede, or interfere with the operation of the school.	School officials must find that the student's continuing presence in school poses a threat to the safety of other students, staff, or members of the school community or would substantially disrupt, impede, or interfere with the operation of the school.
School officials' actions related to the student's effect on the school environment	School officials must take all reasonable steps to resolve such threats, address such disruptions, and minimize the length of the suspension.	School officials must take all reasonable steps to resolve such threats, address such disruptions, and minimize the length of the suspension.	School officials must take all reasonable steps to resolve such threats, address such disruptions, and minimize the length of the suspension.	School officials must take all reasonable steps to resolve such threats, address such disruptions, and minimize the length of the suspension.
Prior interventions attempted	Not required.	School officials must determine that other appropriate and available behavioral and disciplinary interventions have been exhausted.	School officials must determine that other appropriate and available behavioral and disciplinary interventions have been exhausted.	School officials must determine that other appropriate and available behavioral and disciplinary interventions have been exhausted.
Support services during exclusion	Not required.	Not required.	If available, school officials must provide the student appropriate support services during the suspension.	The board may refer students who are expelled to appropriate and available support services.
Additional findings	Not required.	Not required.	Not required.	The school board must give specific reasons why removing the student from the school is in the best interests of the school and provide a rationale for the duration of the expulsion.
Student's return to school	The school must create a plan to facilitate the student's return to school.	The school must create a plan to facilitate the student's return to school.	The school must create a plan to facilitate the student's return to school.	The school must create a plan to facilitate the student's return to school.